



IT Administrator

Location: Sydney, NS

Term: Permanent, Full Time (40 hours per week; some evenings and weekends as required)

Anticipated Start Date: As Soon As Possible

- *Join a rapidly growing Nova Scotia company that is giving 14,000+ engineers, researchers and innovators all over the world the utmost speed, simplicity and service in custom manufacturing.*
- *Use your IT experience and knowledge to continually provide Protocase's many departments with technology assistance.*
- *Be rewarded with a competitive annual salary, flexible hours and excellent benefits, including medical, dental, pension plan, and more.*
- *Live and work in a community that has quick commutes, affordable homes on generous plots of land, beautiful scenery and friendly people.*

About the Organization:

Established in 2001, **Protocase Inc** is a rapidly expanding company that focuses on combining advances in software with advanced manufacturing techniques to offer unique custom manufacturing to the engineering, design, and research industries. Using the expertise and dedication of more than 190 employees, Protocase is proud to have a client base of over 14,000 customers throughout North America and around the globe. Customers include **Boeing, L3, Raytheon, Google, Apple, Microsoft, NASA, MIT** and many more.

To learn more about the company, visit <http://www.protocase.com>.

45 Drives makes Storinators, ultra-large servers that can store massive amounts of data, with read/write speeds in excess of 3GM/s. Customers around the world use Storinators for a variety of applications, including video production, streaming and visual effects, R&D, engineering, life sciences, government, surveillance and law enforcement.

Learn more about 45 Drives at <http://www.45drives.com>.

About the Opportunity:

Protocase is currently seeking an **IT Administrator** to join its Research & Development team in **Sydney (Cape Breton), Nova Scotia**. This is an exciting opportunity for an ambitious individual who enjoys taking on multiple tasks at once and thrives on solving problems. To succeed in this role, you must be focused on project completion.

As an IT administrator, your tasks will include:

- Setting up workstations with computers and necessary peripheral devices (printers, switches)
- Checking computer hardware for functionality
- Installing and configuring software
- Maintaining our network infrastructure
- Provide assistance to employees when problems arise

Essential Skills:

- Technical degree in IT, or 1+ years' experience
- Experience with Windows, Linux, and networking
- Strong communication skills (verbal and written)
- Ability to work independently and in a team setting
- Excellent problem-solving skills

About the Benefits:

This position offers a yearly salary that will range between \$34,500 and \$42,000 (depending on education and experience). You will also enjoy the following benefits:

- A flexible, exciting and positive work environment
- Medical, Dental, Life Insurance and Group Insurance Benefits at six months
- Two weeks' vacation (three weeks' vacation at three years of employment; four weeks' vacation at five years)
- Company Pension Plan at six months
- Cost-shared YMCA membership for you and your family at three months
- Regular social events, including team lunch & learns and staff parties
- Discounted tickets for Highland Arts Theatre productions
- Access to Protocase Skybox Suite for Screaming Eagles hockey games, as well as tickets for Highlanders Basketball, Boardmore Theatre, Celtic Colours International Festival and more

How to Apply:

- Email your resume to employment@protocase.com. Please be sure to indicate **"IT Administrator"** in your subject line!
- Drop off your resume at our main building – 46 Wabana Court in Sydney, NS