



Production Supervisor

Location: Sydney, NS

Term: Permanent, Full-Time (Days, Evenings, Weekends, Some Overtime)

Anticipated Start Date: As Soon As Possible

- *Join a company that has revolutionized custom manufacturing for engineers and designers all over the world.*
- *Use your leadership skills and proven experience to effectively maintain work flow and motivate and inspire the production team working within Protocase's fast-paced manufacturing facilities.*
- *Be rewarded with a competitive annual salary and great benefits, including medical, dental, pension plan, and more.*
- *Live and work in a community that has quick commutes, affordable homes on generous plots of land, beautiful scenery and friendly people.*

About Protocase Inc

Established in 2001, Protocase Inc is a rapidly expanding company that focuses on combining advances in software with innovative manufacturing techniques to offer unique custom manufacturing to the engineering, design, and research industries. Using the expertise and dedication of 225 employees (and counting), Protocase is proud to have a client base of more than 14,000 customers throughout North America and around the globe. Customers include Boeing, L3, Raytheon, Google, Apple, Microsoft, NASA, MIT and many more.

We are proudly ISO:9001 certified and AS9100D registered, as well as ITAR compliant and registered with Canadian Controlled Goods.

To learn more about the company, visit <http://www.protocase.com>.

About the Opportunity

Protocase is currently seeking a **Production Supervisor** to join its team in Sydney, Cape Breton, Nova Scotia. Our production facility is a fast-paced environment where every order is custom-manufactured from scratch. Our 14,000+ customers around the world depend on us to make professional-grade custom sheet metal and CNC machined products that meet their specifications, all within our signature 2-3 day manufacturing turnaround time.

As a Production Supervisor, your duties will include:

- Achieving goals by communicating job expectations; planning, monitoring, and appraising job results; coaching, counseling, and disciplining employees; initiating, coordinating, and enforcing systems, policies, and procedures.
- Maintaining work flow by monitoring steps of the process, as well as personnel and resources
- Completing production plan by scheduling and assigning personnel, and revising schedules as needed
- Maintaining quality service by establishing and enforcing workplace organization standards.
- Ensuring operation of equipment by calling for repairs; evaluating new equipment and techniques.
- Providing manufacturing information by compiling, initiating, sorting, and analyzing production performance records and data; answering questions and responding to requests.
- Creating and revising systems and procedures by analyzing operating practices, record-keeping systems, forms of control, and budgetary and personnel requirements; implementing change.
- Maintaining safe and clean work environment by educating and directing personnel on the use of all control points, equipment, and resources; maintaining compliance with established policies and procedures.
- Resolving personnel problems by analyzing data; investigating issues; identifying solutions; recommending action.

Essential Skills:

- Proven experience in a supervisor/managerial role
- Driven by ethical guidelines of trust, respect, openness and honesty
- Strong communication skills
- Ability to lead by a high standard of personal conduct
- Able to thrive in a fast-moving environment
- Selfless
- Strong work ethic, drive and reliability
- Comfortable using multiple computer systems

About the Benefits:

In exchange for your hard work and dedication to maintaining work flow, you will earn a total compensation package ranging between \$50,000 to \$70,000 per year. In addition, you will enjoy the following benefits:

- Medical, Dental, Life Insurance and Group Insurance Benefits at six months
- Two weeks' vacation (three weeks' vacation at three years of employment; four weeks' vacation at five years)
- Company Pension Plan at six months
- Cost-shared YMCA membership for you and your family at three months
- Regular social events, including team lunch & learns and staff parties
- Discounted tickets for Highland Arts Theatre productions
- Access to Protocase Skybox Suite for Screaming Eagles hockey games, as well as tickets for Highland Arts Theatre, Boardmore Theatre and Celtic Colours International Festival

Although our business is growing, our team remains supportive, inclusive and tight-knit. Continuous improvement has always underpinned our success and we actively foster an environment of open communication, creative collaboration and the sharing of ideas.

How to Apply:

- Email your resume to employment@protocase.com (Please specify “**Production Supervisor**” in the subject line)
- Drop off your resume at our main building – 46 Wabana Court in Sydney, NS, between 9:30 AM and 4 PM