



Researchers, are you looking for a stable, full-time career in an exciting R&D environment?

Use your experience and knowledge of the research world – and how it can be successfully funded – to bring new levels of development and innovation to a robust R&D team at one of Nova Scotia’s leading tech companies.

Research Funding Program Manager

Location: Sydney, NS

Term: Permanent, Full Time (40 hours per week)

Anticipated Start Date: As Soon As Possible

- Join a rapidly growing Nova Scotia company that is giving 12,000+ engineers, scientists and designers all over the world the utmost in speed, simplicity and service in custom manufacturing.
- Be rewarded with a competitive annual salary (***no more contract work!***) and excellent benefits, including medical, dental, pension plan, and more.
- Live and work in a community that has quick commutes, affordable homes on generous plots of land, beautiful scenery and friendly people.

About the Organization

Established in 2001, **Protocase Inc** is a rapidly expanding company that focuses on combining advances in software with advanced manufacturing techniques to offer unique custom manufacturing to the engineering, design, and research industries. Using the expertise and dedication of more than 175 employees, Protocase is proud to have a client base of over 12,000 customers throughout North America and around the globe. Customers include **Boeing, L3, Raytheon, Google, Apple, Microsoft, NASA, MIT** and many more.

To learn more about the company, visit <http://www.protocase.com>.

About the Opportunity:

Protocase is currently seeking a detailed, organized **Research Funding Program Manager** to help guide the growth of its Research & Development team in **Sydney (Cape Breton), Nova Scotia**. This is an exciting opportunity for a driven individual who wants to play a key role in plotting the direction of one of the fastest-growing companies in Nova Scotia.

Protocase's Research & Development (R&D) is a busy department within the company, serving many different internal teams with software development and project engineering on a variety of systems and programs. We are a unique ultra-lean manufacturer that provides the upper echelon of scientists and engineers all over the world with rapid custom manufacturing in 2-3 days. Our R&D team is tasked with creating and maintaining many in-house developed programs, equipment and software that are crucial to our ongoing productivity, efficiency and growth.

As the **Research Funding Program Manager**, you will lead the funding of the Research & Development team at Protocase. On a day-to-day basis, your duties will include:

- Working with internal departments to develop their ideas and plans to relevant and appropriate funding opportunities
- Writing proposals to NRC, IRAP, NSERC and other organizations
- Managing the R&D evaluation process
- Creating and maintaining strategic partnerships with universities
- Analyzing the results of Protocase's research and development projects
- Creating progress reports and SRED write-ups as needed

In order to succeed in this role, you must be very familiar with the **research environment, and how it can be successfully funded**. If you consider one of your core strengths writing proposals and reports, we want to hear from you.

The **Research Funding Program Manager** must be a quick learner with excellent communication skills. With your laser focus on the details, you will complete projects independently, thanks to your familiarity and experience within the research environment and its funding structure.

While the Research Funding Program Manager will work collaboratively with various internal stakeholders and teams within Protocase, the successful candidate **will not be responsible for managing a group of people**.

Essential Skills:

- University degree (preferably a Masters' degree) in Science, Engineering, or Liberal Arts
- Three to five years' experience in a R&D funding, proposal writing and/or technical writing role
- Extremely strong writing abilities, and excellent verbal communication skills
- Attention to detail
- Excellent time-management skills
- Excellent computer skills
- Critical thinking and problem solving
- Enjoy working in a team environment
- Ability to take initiative and work independently

About the Benefits:

Besides a yearly salary that will range between \$51,000 and \$70,500, you will also enjoy the following benefits:

- Medical, Dental, Life Insurance and Group Insurance Benefits after six months
- Two weeks' vacation (three weeks' vacation at three years of employment; four weeks' vacation at five years)
- Company Pension Plan after six months
- Cost-shared YMCA membership for you and your family after three months

Upon joining Protocase, you will find a supportive team that encourages professional development. The company often hosts seasonal BBQs, learning lunches and staff events.

How to Apply:

- Email your resume to employment@protocase.com. Please be sure to indicate **“Research Funding Program Manager”** in your subject line!
- Drop off your resume at our main building – 46 Wabana Court in Sydney, NS